

VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
March 21, 2024 @ 7:00P.M.

PRESENT: Brandon Martz Mayor
Mike Stewart Deputy Mayor
Beverly Rohe Councillor
Heidi Rohe Chief Administrative Officer

SENT REGRETS: NONE

GUEST/RESIDENT: Residents

CALL TO ORDER: Mayor Martz called the meeting to order at 7:01p.m.

Motion 24-03-48 **ADOPTION OF AGENDA**
Moved by Councillor Rohe to adopt the agenda including additions as presented.
4.1 Auditor Brian King Professional Corporation
8.6 Tax Forfeiture
12.7 Mayor Meeting Expenses
12.8 SEC Ltd. 2024 Sanitary Sewer Repair Recommendations **CARRIED**

Motion 24-03-49 **MINUTES:**
Moved by Councillor Rohe to adopt the January 25, 2024 regular council meeting minutes. **CARRIED**

Motion 24-03-50 **DELEGATION:**
Council welcomed Brian King, Auditor of Brian King Corporation to the meeting at 7:10 p.m. Brian attended the meeting to present the 2023 audited financial statements to Council. He explained the statements to council and answered questions. Council thanked Brian for attending the meeting; he left the meeting at 7:20 p.m.
Moved by Deputy Mayor Stewart that Heisler Council approves the 2023 Audited Financial Statements as presented. **CARRIED**

Motion 24-03-51 **PUBLIC HEARING:** NONE
BYLAWS: NONE
Policies: NONE
Old BUSINESS:
Engagement on Improving Police Governance in Alberta
Moved by Mayor Martz to discuss the matter and to accept it as information. **CARRIED**

Motion 24-03-52 **Public Works Truck**
Moved by Mayor Martz to not approve Public Works Foreman's request to take PW truck home for when on call. **CARRIED**

Motion 24-03-53 **Heisler Director of Emergency Management**
Moved by Deputy Mayor Stewart that Council makes a motion to appoint Derek Homme as the Director of Emergency Management (DEM) for the Village of Heisler. **CARRIED**

Motion 24-03-54 **Battle River Railway - Ashcor Ash Transloader in Heisler**
Moved by Mayor Martz that Council makes a motion to discuss the matter and to accept it as information. **CARRIED**

Motion 24-03-55 **PW Assistant - Resident Car Incident**
Moved by Mayor Martz that Village of Heisler Council makes a motion to rescind:
Motion 24-02-41
Moved by Mayor Martz that Village of Heisler Council makes a motion to advise CAO to convert the incident report from February 14, 2024 into an insurance claim. A resident's car was unknowingly damaged by Public Works Assistant with the backhoe while clearing snow. **CARRIED**

Motion 24-03-56 Moved by Mayor Martz that the Village of Heisler Council makes a motion to advise CAO not to file an insurance claim due to the high deduction for liability insurance. **CARRIED**

Motion 24-03-57 **Notification of Municipal Acquisition**
Moved by Deputy Mayor Stewart that Village of Heisler Council makes a motion to accept the March 18, 2024 started Tax Forfeiture process for property Lot 2,3 Block 7 Plan 590BY as information. **CARRIED**

Motion 24-03-58 **New BUSINESS:**
Flagstaff Waste – Full Circle Plastics
Moved by Councillor Rohe that Heisler Council makes a motion to discuss the 'Full Circle Plastics' and accepts the email and price list as information. **CARRIED**

Motion 24-03-59 **Municipal Affairs - ICF Survey**
Moved by Mayor Martz that Council reviews the attached Heisler Intermunicipal Collaboration Framework (ICF) and the Municipal Affairs - ICF Survey question and makes a motion to advise CAO to prepare the survey with no changes to the previous ICF process and submit the survey to Municipal Affairs. **CARRIED**

Motion 24-03-60 **Councillor Reports**
Moved by Councillor Rohe that Heisler Council accepts Councillor Rohe Heisler Library verbal report, Mayor Martz Battle River Watershed Alliance (BRWA), Flagstaff Waste and Flagstaff Regional Emergencency Services Society verbal reports, Deputy Mayor Stewart Hall Board verbal report and March 2024 Public Works written report as presented. **CARRIED**

Motion 24-03-61 **CAO Report and Action List**
Moved by Deputy Mayor Stewart that Heisler Council accepts the February 2024 written CAO Report and the action list from the February 22, 2024 regular council meeting minutes as presented. **CARRIED**

Motion 24-03-62 **FINANCIALS**
Moved by Deputy Mayor Stewart that Council accepts the balance shown on the February 2024 Financial Statement as presented. **CARRIED**

Motion 24-03-63 **Revised Multi Year Capital Plan**
Moved by Mayor Martz that Council makes a motion to adopt the revised Multi-Year Capital Plan; estimated completion dates were included. **CARRIED**

Motion 24-03-64 **Mayor Martz - Meeting & Travel Expenses**
Moved by Councillor Rohe that Heisler Council instructs the CAO to pay Deputy Mayor Martz meeting & travel expenses for January 22 - March 21, 2024 in the amount of \$830.30. **CARRIED**

Motion 24-03-65 **2024 Sanitary Sewer Repair Recommendations - SEC**
Moved by Mayor Martz that Council reviews and discusses attached March 18, 2024 Select Engineering Consultants Ltd.

recommendations (File No: 62-24015-1.0) and decides to process with the high priority sewer repair and advice CAO to apply for MSI/LGFF Grants and to request contractor estimates from Select Engineering Consultants Ltd.

CARRIED

CORRESPONDENCE:

- Motion 24-03-66** Moved by Councillor Rohe that Heisler Council accepts the Correspondence items number:
- 13.1 AB Municipal Affairs – February 29, 2024 Letter 2024 Budget
 - 13.2 RCMP Killam – February 2024 Snapshot at Killam RCMP Detachment
 - 13.3 ABmunis – January 31, 2024 Email – Resolution for Debate at ABmunis 2024 Convention
 - 13.4 Flagstaff Regional Emergency Service Society – February 20, 2024 Letter; 2025 FRESS Budget
 - 13.5 Flagstaff Waste – February 26, 2024 Board Meeting Minutes
 - 13.6 Battle River School Division – Letter School Attendance Boundaries
 - 13.7 AB Municipal Affairs – Letter 2024 Minister’s Award for municipal and Public Library Excellence

CARRIED

CONFIDENTIAL:

- Motion 24-03-67** Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 7:55 p.m.

CARRIED

- Motion 24-03-68** Moved by Mayor Martz to move out of closed session and return to regular meeting at 8:20 p.m.

CARRIED

Confidential Items 14.1, 14.1.1, 14.1.2 and 14.1.3

- Motion 24-03-69** Moved by Deputy Mayor Stewart that Council makes a motion to accept the confidential items 14.1, 14.1.1, 14.1.2 and 14.1.3 as information.

CARRIED

Confidential Items 14.2

- Motion 24-03-70** Moved by Mayor Martz that Council makes a motion to accept the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: April 18, 2024@ 7:00 p.m.

ADIOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **8:35 p.m.**

X

Brandon Martz
Mayor

X

Heidi Rohe
CAO
